

**CITY OF CASEVILLE
ELECTION COMMISSION
July 12, 2018 10:00 a.m.**

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Clerk Jamie Learman in the Conference Room, Caseville Hall, 6767 Main Street, Caseville, Michigan.

ROLL CALL

Present: Jamie Learman, Dena Withey, Christopher Stahl

MINUTES

MOTION, Carried, by Stahl, second by Withey to accept the minutes of the April 16, 2018 Election Commission meeting as presented.

MOTION, Carried, by Stahl, second by Withey to accept the minutes of the May 1, 2018 Public Accuracy Test as presented.

CORRESPONDENCE - None

ELECTION PREPARATIONS

Notices for Election: was published by the County.

Poll Site: Caseville Public School. Approval has been granted by the School Board.

Charting & Test Deck: Election Source will chart and prepare the test deck for the Public Accuracy Test. They will come on the Public Accuracy day and do a full service test of our new equipment. This will ensure that it is functioning correctly and assist us with any issues that may arise.

Poll Site Set-Up, August 6, 2018. The DPW will transport all voting equipment and supplies, Dena and Jamie will oversee the set up.

ELECTION DAY: The EPB & uncast ballots will be delivered by Jamie & Laura Horkey prior to opening of the polls. AVBs will be taken over after mail is delivered for the day.

APPOINTMENT OF INSPECTORS

Election Inspectors: Dena Withey (Chair), Colleen Poison (Co-Chair), Becky McGeathy, Diana Dunn, Deb Wolf, Gail Wilcox, Linda & Louis Balaze and Elizabeth Willenberg.

MOTION, Carried, by Withey, second by Stahl to appoint the above list of certified inspectors to work the August 7, 2018 Election.

RESOLUTION #2018-01, (Adopted) by Stahl, second by Withey to establish a Receiving Board for Elections held in the City. Roll Call Vote: 3-0

BALLOTS

Applications for the election have been received and ballots mailed out.

The last day for AVB by mail is Saturday, August 4, 2018. Laura will be in the office until 2:00 p.m.

The deadline for mailing MOVE ballots has pasted. Compliance reports have been submitted to the State.

PRELIMINARY AND PUBLIC ACCURACY TESTING

Preliminary test will be conducted on the same day as the Public Accuracy Test on July 19, 2018.

MOTION, Carried, by Withey, second from Stahl to set July 19, 2018 at 10:30 a.m. as the date and time of the Public Accuracy Test (Preliminary test to be at 9:30 a.m.) for the August 7, 2018 Election.

ADJOURNMENT:

MOTION TO ADJOURN, Carried, by Stahl and second by Withey to adjourn the meeting at 10:15 a.m.

Minutes submitted by Dena Withey