



CASEVILLE POLICE DEPARTMENT

CHIEF KYLE ROMZEK

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Request for reduction or exemption from fees for vending

Under ordinance number 856.05, “Fees may be exempted or reduced for events approved by the City Council, which are held by nonprofit organizations, or sponsored by any organization recognized by the City for the purpose of promoting the community. Requests for exemptions must be submitted for approval at the City Council meeting at least on month prior to the event.”

Complete the following. Please attach an additional letter explaining what your group does, and any other information the City Council would need to better consider your request. This request will not cover food vendors, unless stated specifically on this form and approved by council.

1. Organization name, contact person and phone number. _____

2. Is your group a nonprofit and/or tax exempt group? _____
3. What is your group proposing to provide? _____

4. Are you holding an event with multiple sellers? If so, number of sellers and what type of items will they sell? _____

5. Where will your group hold this event? (Written permission is needed from property owners)

6. When will you hold this sale? (Dates and times) _____
7. Are you proposing a reduced payment for the vending permit(s), (If so please list what your group is offering) or are you asking for exemption from the fees? _____
