

**CITY OF CASEVILLE
ELECTION COMMISSION
February 6, 2024 8:00 a.m.**

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Clerk Jamie Learman in the meeting room, Caseville Hall, 6767 Main Street, Caseville, Michigan.

ROLL CALL

Present: Jamie Learman & Jeanette Renn

MINUTES

MOTION, Carried, by Renn second by Learman to approve the minutes of the October 17, 2023 Election Commission meeting as presented. All in favor.

MOTION, Carried, by Renn second by Learman to approve the minutes of the November 1, 2023 Election Commission meeting as presented. All in favor.

CORRESPONDENCE - None

ELECTION PREPARATIONS

Notices for the election and early voting will be published by the County.

Early Voting Site: Caseville City Hall (With Caseville Twp, Lake Twp, Mckinley Twp & Chandler Twp.)
February 17 – 25, 2024 from 8a-4p.

Election Day Poll Site: Caseville Fire Hall from 7a-8p. Approval has been granted by the Fire Board.

Charting & Test Deck: Election Source will chart and prepare the test deck for the Public Accuracy Test for both the early voting testing and the election day testing. They will come on both of the Public Accuracy Days and do a full-service test of our equipment. This will ensure that it is functioning correctly and assist us with any issues that may arise.

Poll Site Set-Up:

Early Voting will be set up and taken down daily by the coordinator for the day.

February 27, 2024 at the Fire Hall. The DPW will transport all voting equipment and supplies, Kristen and Jamie will oversee the set up.

ELECTION DAY: The EPB & uncast ballots will be delivered by Jamie to the polls on election day. AVBs will be taken over after mail is delivered for the day.

APPOINTMENT OF INSPECTORS

Early Voting Election Inspectors: Jeanette Renn, Gail Wilcox, Kristen Maust, Debra Estep, Audrey Jesmore, Becky McGeathy, Roxanne Mclean, Tom Vick, Kim Simpson, Lisa Clinton, Jackie Geilhart, Madison Helmuth, Angie Helmuth, Emily Turner, Karen Anklan, Pam Roestal, Marsha Wolf, Andy Nowak, Judy Fleming, Marge Stevenson, Pat Stirrett & Jim Klein.

MOTION, Carried, by Learman second by Renn to approve the qualified/certified inspectors, and any additional if needed, to work the Early Voting from February 17, 2024 to February 25, 2024. All in favor.

Election Day Inspectors for City: Jeanette Renn, Gail Wilcox, Kristen Maust, Debra Estep, Audrey Jesmore and Becky McGeathy will work the February 27, 2024 election.

MOTION, Carried, by Learman second by Renn to approve the qualified/certified inspectors, and any additional if needed, to work the February 27, 2024 Election. All in favor.

BALLOTS

Ballots arrived on January 12th. Applications for absent voters have been received and ballots have been mailed. Jamie will be in the office 8:00 a.m. to 4:00 p.m. on Saturday February 24, 2024. The deadline for mailing MOVE ballots was January 13, 2024. We had zero move ballots. Compliance reports have been submitted to the State.

PRELIMINARY AND PUBLIC ACCURACY TESTING

The Public Accuracy Testing for the Early Voting is February 7, 2024 at 11:30 a.m., with setup starting at 8:00 a.m.

The Public Accuracy Testing for the election day equipment is February 20, 2024 at 3:15 p.m., with setup starting at 2:15 p.m.

Next Meeting February 7, 2024 starting at 8:00 a.m.

MOTION TO ADJOURN, Carried, by Learman and second by Renn to adjourn the meeting at 8:08 a.m.

All in favor.


Minutes submitted by Jamie Learman