

The first obstacle to overcome is finding a location to sell from. The city does not provide any sites, and vending from the City property is not allowed without City Council approval. At least 30 days prior to selling an application needs to be filed with me (Police Chief). Written permission from the owner of the property is needed. The fee is \$500 for (5) consecutive days of selling. You are allowed (2) five day permits per year.

If you are selling food, a health department permit needs to be obtained from the Huron County Health Dept. They will give you a receipt once paid, and I will need a copy of the receipt. You will also need a fire extinguisher readily accessible.

Bathrooms need to be addressed for your customers as well. If the private property owner will allow your customers to use their bathrooms, then they should note that on the written permission. If not you will need to get a porta-john permit from the City Hall (Free) and rent a porta-john. You will also need to tell me what you plan to do with the trash you create.

Liability Insurance is needed, with a 1 million or more minimum liability policy. The City of Caseville will need to be named on that policy as an **“additional insured”**, with a 30-day written notification of cancellation.

There are some other things, but these are the main things that you need to know.

Any questions please call at (989) 856-3304.

Chief Deborah K. Hopkins

Caseville Police Department