

Grant Application 2024 - *See back for criteria

DOWNTOWN DEVELOPMENT AUTHORITY

City of Caseville

1. **Applicant Name** _____

2. **Address** _____

3. **Address of Improvement** (if different) _____

4. **Phone No.** _____

5. **Email Address** _____

6. **Project Description**

7. **Picture of improvement area**

8. **Budget (Attach additional pages, if needed)**

Total cost of improvement \$ _____

Estimated cost breakdown from licensed contractor and supplier:

Supplies \$ _____

- List: a.
b.
c.
d.
e.

Labor \$ _____

Requested grant funds \$ _____ (Maximum \$5,000)

9. **Estimated Completion Date** _____

Signature _____

Date _____

City of Caseville Downtown Development Authority

The DDA intends on awarding a grant(s) for the improvement of properties in the DDA district that will aid in economic growth. These grants will be used to further develop improvement projects in the district. Outdoor, visual improvement projects that have a noticeable impact will be favored. Examples of eligible projects: Repair to exterior facades, masonry repair or cleaning, restoration of windows, doors or other architectural elements, awnings, landscaping, enhanced lighting, and exterior painting. **THE ENHANCEMENT OF THE REAR PUBLIC VIEWED BUILDING IS ALSO ENCOURAGED.**

Criteria for DDA Improvement Grant

1. An application must be for a tax paying property in the DDA district, within the City of Caseville.
2. A conceptual drawing or plan of the improvement must accompany the application. **Current photos** with a detailed conceptual or a planned improvement illustration is required.
3. The total dollars for the improvement along with the requested grant amount should be described. An estimate of the project and materials must be included.
4. The grant-financed work cannot start until the grant is awarded and the grant awarded project must be completed by June 30, 2025
5. Applications are currently being accepted and awarded with a final deadline for submission of August 20, 2024
6. **Grant funds of 50% will be paid as a reimbursement at conclusion of project, with receipts provided.** The awarded amount will not exceed \$5,000.
7. The completed improvement must remain unchanged for 5 years unless the selection committee gives approval. The applicant must be the owner of the property.
8. Projects that give the highest visual impact will be given higher priority. Applicants that commit to a larger-scale project or have some urgency to their application, such as important operating repairs, will also be given greater consideration towards being awarded the grant.
9. The grant recipient shall, at the request of DDA, repay to the DDA the whole or any portion of the grant if the recipient has knowingly provided false information on the application or if the use of the funds is for purposes other than those detailed in the application.